

THE SYNOD OF THE CHURCH OF NORTH INDIA

APPLICATIONS INVITED FOR THE POST OF COMMUNICATION SECRETARY, CNI SYNOD

The Synod of the Church of North India invites applications from dynamic, self-motivated, spiritually committed, and professionally competent members of the Church of North India for the post of Communication Secretary, CNI Synod, New Delhi. The selected candidate will serve the communication ministry of the Church of North India for all purposes.

Responsibilities

- Lead and coordinate all communication-related ministries and activities of the CNI Synod.
- Develop and implement communication strategies for internal and external communication.
- Build relationships with dioceses, institutions, media agencies, churches, and other ministries.
- Prepare, edit, and publish official communications, reports, press releases, newsletters, articles, and publicity materials.
- Oversee and maintain the official website and digital communication platforms of the CNI Synod.
- Manage social media platforms and strengthen the digital presence of the Church.
- Ensure proper coverage and documentation of Synod events, programmes, meetings, conferences, and activities through reports, photography, videography, and media releases.
- Coordinate communication and information flow between the Synod and all Dioceses of the Church of North India.
- Promote effective public relations and media engagement for the Church.

Qualifications and Eligibility

- A Postgraduate Degree/Diploma in Media, Journalism, Mass Communication, Public Relations, Theology, or related disciplines from a recognized institution.
OR
- A Graduate Degree with substantial experience and proven competence in communication, media, public relations, journalism, church communication, or related fields.

Preference will be given to candidates who have:

- Experience in church-based communication ministries and administration.
- Strong written and spoken communication skills in English. Knowledge of Hindi and other Indian languages will be an added advantage.
- Experience in content writing, editing, publication work, and media coordination.

- Working knowledge of website management, social media handling, graphic design, photography, and digital communication tools.
- Organizational, leadership, and interpersonal skills with the ability to work effectively in a team.
- A strong Christian commitment and willingness to serve the mission and ministry of the Church.

Age: Applicants should be between 35 – 50 years of age.

Application Procedure

Interested candidates may send their application with:

- Detailed Curriculum Vitae/Biodata,
- Cover Letter,
- Copies of educational and experience certificates,
- Latest passport-size photograph, and
- Names and contact details of two references.

Applications should reach the following address on or before **July 15, 2026**:

The General Secretary

Church of North India Synod

CNI Bhavan

16, Pandit Pant Marg

New Delhi – 110001

Email: cnigs@cnisynod.org

Visit us at: www.cnisynod.org

Important Notes

- Candidates serving in CNI Dioceses/Institutions should apply through proper channel and submit a **No Objection Certificate (NOC)** from the concerned authority.
- TA/DA will not be provided for attending the interview.
- The selected candidate should be willing to travel extensively and undertake communication assignments as required by the Synod.
- The management reserves the right to accept, reject, cancel, or modify the recruitment process without assigning any reason.